

**I. DENOMINATION OF THE EVENT**

**Venue:** Kentucky Horse Park; Lexington, KY

**Date:** 30 Oct - 4 Nov 2018 **NF:** USA

**Indoor:**  **Outdoor:**

**EVENT CATEGORIES:**

- |                                 |   |                                  |                                   |                                   |
|---------------------------------|---|----------------------------------|-----------------------------------|-----------------------------------|
| CSIO5* <input type="checkbox"/> | CSI5*-W <input type="checkbox"/>            | CSI5* <input type="checkbox"/>   | CSIU25-A <input type="checkbox"/> | CSIU25-B <input type="checkbox"/> |
| CSIO4* <input type="checkbox"/> | CSI4*-W <input checked="" type="checkbox"/> | CSI4* <input type="checkbox"/>   | CSIY-A <input type="checkbox"/>   | CSIY-B <input type="checkbox"/>   |
| CSIO3* <input type="checkbox"/> | CSI3*-W <input type="checkbox"/>            | CSI3* <input type="checkbox"/>   | CSIJ-A <input type="checkbox"/>   | CSIJ-B <input type="checkbox"/>   |
| CSIO2* <input type="checkbox"/> | CSI2*-W <input type="checkbox"/>            | CSI2* <input type="checkbox"/>   | CSIch-A <input type="checkbox"/>  | CSIch-B <input type="checkbox"/>  |
| CSIO1* <input type="checkbox"/> | CSI1*-W <input type="checkbox"/>            | CSI1* <input type="checkbox"/>   | CSIV-A <input type="checkbox"/>   | CSIV-B <input type="checkbox"/>   |
| CSIOY <input type="checkbox"/>  |   | CSIL1* <input type="checkbox"/>  | CSIAm-A <input type="checkbox"/>  | CSIAm-B <input type="checkbox"/>  |
| CSIOJ <input type="checkbox"/>  |   | CSIYH2* <input type="checkbox"/> | CSIP <input type="checkbox"/>     |                                   |
| CSIOP <input type="checkbox"/>  |   | CSIYH1* <input type="checkbox"/> |                                   |                                   |
| CSIOCh <input type="checkbox"/> |   |                                  |                                   |                                   |

Championship  Games

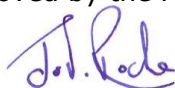
**II. GENERAL CONDITIONS**

- FEI Statutes, 23<sup>rd</sup> edition, effective 29 April 2015
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1 January 2009, updates effective 1 January 2018
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1 January 2018
- The Jumping Rules and its Annexes, 26<sup>th</sup> edition, effective 1 January 2018
- CSI Invitation Rules according to Annex V of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1 January 2016  
<http://inside.fei.org/fei/your-role/organisers/jumping/csi-invitation-rules>
- CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1 January 2018
- CSI/CSIO Prize Money requirements 2018  
<http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202018.pdf>
- Longines Rankings – Groups Categories 2018  
<http://inside.fei.org/system/files/2018%20Final%20Longines%20Rankings%20Groups.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1 January 2015, updates effective 1 January 2018
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 24.08.2018



John P. Roche  
FEI Director Jumping

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The **Long version** of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: National Horse Show Association of America  
Address: 2245 Stone Garden Lane, Lexington, KY 40513  
Telephone: 859.609.3709  
Fax: 866.285.9496  
Email: cindy@nhs.org  
Website: nhs.org

#### Contact Details Show Ground:

Address: 4089 Iron Works Parkway, Lexington, KY 40511  
Telephone: 859.609.3709  
GPS Coordinates: 38.151696 | Longitude: -84.517695  
Accessibility details (directions by road, nearest airport / train station): Nearest Airport Lexington Bluegrass Field (20 minutes by car); also served by Louisville Int'l (45 minutes by car) & Greater Cincinnati (45 minutes by car); the Kentucky Horse Park is located at Exit 120 on Interstates 75 on Ironworks Pike just north of Lexington. No rail service available.

### **2. ORGANISING COMMITTEE**

Honorary President:  
President of the Event: Mason Phelps Jr  
Show Secretary: Cindy Bozan  
Press Officer: Phelps Media Group

### **3. EVENT DIRECTOR**

Name: Michael J. Morrissey  
Address: 6207 98<sup>th</sup> Street E Bradenton, FL 34202  
Telephone: 941.744.5465  
Mobile: 941.915.3449  
Fax: 866.285.9496  
Email: michael@mmg.management

### **4. STABLE MANAGER**

Name: David Orlando  
Telephone: 561.512.4054  
Email: david.orlando@live.com

### **5. ANNOUNCER**

Name: Steven Wilde  
Email: steven@equicomevents.com

**APPROVED SCHEDULE  
LEXINGTON CSI4\*-W 2018**



**V. OFFICIALS**

\* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10053693	David Distler	USA	4	daviddistler@msn.com 203.803.0844
		Ground Jury Member	10050132	Ralph Alfano	USA	3	ralpha@ryegate.com
		Ground Jury Member	10050242	Eric Straus	USA	N	ericstraus@gmail.com
2	Foreign Judge	Foreign Judge	10052999	Dalene Paine	CAN	3	Dalene.paine@selectmortgage.com*
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Course Designer	Course Designer	10049164	Kenneth Krome	USA	3	kkrome@verizon.net 443.838.7070
5	Appeal Committee	Appeal Committee President					
		Appeal Committee Member					
		Appeal Committee Member					
6	Chief Steward	Chief Steward	10048875	Karen Golding	USA	3	krngold@aol.com 561.308.8955
7	Foreign Steward (only for 5* Events, FEI appointed)	Foreign Steward					*

**APPROVED SCHEDULE  
LEXINGTON CSI4\*-W 2018**



<b>8</b>	<b>Assistants Stewards</b>	Assistant Steward	10095237	Jean Bonsall	USA	2	Meanjean07@aol.com
		Assistant Steward	10093695	Becky Francis	USA	1	oakmedefarms@gmail.com
		Assistant Steward	10063708	Peter Lane	USA	2	Polane70@yahoo.com
		Assistant Steward	10050906	Neil O'Connor	USA	1	Neil663@aol.com
		Assistant Steward	10100945	Dan Reed	USA	3	drrdandypro@aol.com
		Assistant Steward	10053061	Donna Rochetti	USA	2	Dsr9667@aol.com
<b>9</b>	<b>FEI Veterinary Delegate</b>	FEI Veterinary Delegate	10053947	Dr. Ron Gaeta	USA		rgbdvm@sbcglobal.net
<b>10</b>	<b>Veterinary Service Manager (VSM) (VR Art 1103) Treating Veterinarian (VR Art 1105)</b>	Veterinary Service Manager	10088716	Ashley Embly	USA		859.233.0371
		FEI Permitted Treating Veterinarian	10088716	Ashley Embly	USA		aembly@roodandriddle.com
<b>11</b>	<b>Medical Doctor</b>	Medical Doctor		Safety Tech, Inc			859.608.3079
<b>12</b>	<b>Farrier</b>	Farrier		Jeff Chanell			859.608.3079
<b>13</b>	<b>NF Delegate</b>	NF Delegate (if applicable)					*

## **VI. INVITATIONS**

### **1. GENERAL**

Horses are not permitted to be changed from one CSI star level to another CSI star level during the same Event.

If a national event organised at the same venue during the same week finishes at the latest 1 hour prior to the horse inspection of the international event horses may take part in both events. If a national event organised at the same venue during the same week finishes later than 1 hour prior to the horse inspection, horses may not take part in both events.

If a national event organised at the same venue during the same week includes competitions on the day after the international event ends, horses having taken part in the international event may take part in national competitions on that day only (for example if the international event ends on Saturday and there are national competitions on Sunday).

**For all Events, with exception of the two pilot phases, the 2016 CSI Invitation Rules will apply until the FEI Online Invitation System is implemented.**

CSI4\*-W

NF's invited:	ALL
Reserve NFs:	n/a
Total number of athletes:	max 44
Number of home athletes:	30
Number of foreign athletes:	10
Number of horses per athlete:	2
OC Wild Cards:	
FEI Wild Cards:	2

In North America the top ten North American Athletes on the Longines Rankings, if in good standing with their NF, are automatically qualified to enter all FEI World Cup™ Events in the North American League.

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

Thirty (30) US and Canadian riders will qualify based on their ranking on the FEI Longines World Ranking List #212. Should any of the 30 highest ranked riders on the list not enter the show the next highest ranked riders will qualify until all spots are filled. If a rider has no points on the FEI Longines World Ranking List, qualifying points from the USEF Computer List will be considered once all the riders appearing on the FEI Longines World Ranking List #212 have been considered.

Up to ten (10) foreign (not Canadian) riders will be invited based on the FEI Longines World Ranking list #212. If fewer than (10) foreign riders enter the competition, those unfilled slots will revert to US and Canadian riders.

## **VII. ENTRIES**

### **IMPORTANT**

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system> ;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

#### **1. ENTRY DATES AND ENTRY FEES**

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26<sup>th</sup> edition, effective 1 January 2018.

##### **Deadlines for Entries:**

Nominated Entries:

(NB: Nominated Entries apply to Championships and Games **ONLY**)

Definite Entries: **26 October 2018**

Last date for substitutions: **29 October 2018**

##### **Entry fee per horse (per category):**

<b>Category</b>	<b>Amount</b>	
<b>Mandatory Fee CSI 4*-W per horse</b>	<b>\$1,000</b>	
<b>Competition 251</b>	<b>\$525 (max 2 - \$1050)</b>	
<b>Competition 252</b>	<b>\$525 (max 1)</b>	
<b>Competition 253</b>	<b>\$2,275 (max 1)</b>	
<b>Competition 254</b>	<b>\$525 (max 1)</b>	
<b>Competition 255</b>	<b>nil</b>	
<b>Total Fee per horse</b>	<b>\$4,850 (x2 \$6375)</b>	<b>(VAT excluded)</b>

**VAT (in %) :** **N/A**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26<sup>th</sup> Edition effective 1 January 2018, that is copied in Section XIV point 10.

##### **Compulsory fees per horse:**

- EADCMP Fee: Included in entry fee   
Not included in entry fee   
Lower Level Events (CIMs) CHF 18 per horse per event  
Higher Level Events CHF 25 per horse per event



(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)

- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event).
- Fee for health/customs-related documents for Horses, if applicable (at OC discretion)

**All aforementioned amounts are including VAT**

**Total maximum Compulsory fee per horse:**

N/A

**Compulsory fees per athlete:**

- NF fee if applicable
- NF medication control programme fee if applicable
- Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event)
- Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event)

**All aforementioned amounts are including VAT**

**Total maximum Compulsory fee per Athlete:**

N/A

**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Hay: \$14 - \$20 adjusted for market at time of show

Straw: \$15 adjusted for market at time of show

Shavings: \$10 adjusted for market value at time of show

Other (please specify): \$400 extra stall

**All aforementioned amounts are including VAT**

VAT number of the organiser: N/A

**3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged: \$500**

**VIII. TIMETABLE**

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

*(to be provided per category/level if multiple events)*

	Day	Date	Time
• Opening of stables	Monday	29 Oct	8:00am
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Tuesday	30 Oct	12:00pm
• Horse Re-Inspection	Tuesday	30 Oct	6:00pm

Competitions CSI: 4-W	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Tuesday	30 Oct	3:00pm	///////	//////////
• 251 Welcome Speed Stake	Wednesday	31 Oct	6:30pm	238.2.1	\$35,000
• 252 The Palm Beach Masters Faults Converted	Thursday	1 Nov	6:15pm	239 Table C	\$35,000
• 253 International Jumper Classic	Thursday	1 Nov	8:00pm	238.2.2	\$135,000
• 254 Salamander Hotels & Resorts Accumulator	Friday	2 Nov	4:30pm	269	\$35,000
• 255 Longines FEI Jumping World Cup™ Lexington	Saturday	3 Nov	7:00pm	238.2.2	\$250,000
• Total Prize Money	\$490,000				
• Prizes in Kind					

**Overall Prize Money: \$490,000**

Supervised Schooling times will be posted in the stable area and show office.

**Applicable government tax to be deducted from Prize Money (see also p. 25): 30%**

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

**DR. & MRS. KENNETH GARBER LEADING LADY JUMPER RIDER**

To be awarded to the Lady Rider who accumulates the highest number of points in the International Jumper section. Only each rider's highest placed horse to count. In the event of a tie, the lady from Longines FEI Jumping World Cup™ Lexington will receive the award. Points awarded for 1<sup>st</sup> place, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> from the following competitions:

Ribbons won in class 251, 252 and 254 to count: winner gets 7 points, 2<sup>nd</sup> gets 5, 3<sup>rd</sup> gets 4, 4<sup>th</sup> gets 3, 5<sup>th</sup> gets 2, 6<sup>th</sup> gets 1.

Ribbons won in class 253 to count: winner gets 8 points, 2<sup>nd</sup> gets 6, 3<sup>rd</sup> gets 4, 4<sup>th</sup> gets 3, 5<sup>th</sup> gets 2, 6<sup>th</sup> gets 1.

Ribbons won in class 255 to count: winner gets 12 points, 2<sup>nd</sup> gets 8, 3<sup>rd</sup> gets 6, 4<sup>th</sup> gets 3, 5<sup>th</sup> gets 2, 6<sup>th</sup> gets 1.

**AUDI LEADING RIDER AWARD**

**Presented by Samuel A. B. Boone**

Audi of Lexington is proud to award an Audi one-year lease to the overall leading rider accumulating the highest number of points in the International Jumper section. Only each rider's highest placed horse to count.

Ribbons won in class 251, 252 and 254 to count; winner gets 7 points, 2<sup>nd</sup> gets 5, 3<sup>rd</sup> gets 4, 4<sup>th</sup> gets 3, 5<sup>th</sup> gets 2, 6<sup>th</sup> gets 1.

Ribbons won in class 253 to count; winner gets 8 points, 2<sup>nd</sup> gets 6, 3<sup>rd</sup> gets 4, 4<sup>th</sup> gets 3, 5<sup>th</sup> gets 2, 6<sup>th</sup> gets 1.

Ribbons won in class 255

to count: winner gets 12 points, 2<sup>nd</sup> gets 8, 3<sup>rd</sup> gets 6, 4<sup>th</sup> gets 3, 5<sup>th</sup> gets 2, 6<sup>th</sup> gets 1.

In the event of a tie in accumulated points, the rider placing highest in Longines FEI Jumping World Cup™ Lexington will receive the Audi Leading Rider Award.

**\$10,000 LEADING INTERNATIONAL JUMPER RIDER BONUS**

Riders will be awarded points based on the number of horse/rider combinations in each competition plus 1 i.e. if there are 50 riders in the class then the winner will get 51, the second 49, the third 48 etc. down to the final place. In the event of a tie in accumulated points, the rider placing highest in the Longines FEI Jumping World Cup™ Lexington will receive the riders award.

Classes to count 251, 252, 253, 254, 255 – 1<sup>st</sup> - \$5,000, 2<sup>nd</sup> \$3,000 & 3<sup>rd</sup> \$2,000

**M. MICHAEL MELLER STYLE AWARD**

**Presented in memory of Pat "Van Dyke" Fischer**

Trophy to be awarded to the international equestrian who exemplifies the best style of riding along with maintaining a sportsmanlike composure.

**CHERRY KNOLL FARM GROOM'S AWARD**

**Presented by Bob and Margaret Duprey**

To be awarded to the top three (3) Groom's of the winners of the Longines FEI Jumping World Cup™ Lexington - \$5,000 Grooms Award

1st - \$2,500

2nd - \$1,500

3rd - \$1,000

**IX. COMPETITION DETAIL**

**FIRST DAY : WEDNESDAY**

**DATE : 31 OCT 2018**

**COMPETITION No:** 251

**Time:** 6:30pm

Type of Competition: Table A against the clock without jump-off

Acc. to Article: 238.2.1

**Counts for Longines Rankings Group D**

**Competition description: Welcome Speed Stake**

Jump-off (if any)	-	
Speed/Fixed time	350 m/min	
Height of obstacles:	1.50	
Number of horses per athlete	2	
Number of Starters:	88	
Total prize money:	\$35,000	
Chart to be used:	1 (25% to winner)	<input type="checkbox"/>
	2 (33% to winner)	X

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: \$175

\* \* \* \* \*

**SECOND DAY : THURSDAY**

**DATE: 1 NOV 2018**

**COMPETITION No:** 252

**Time:** 6:15pm

Type of Competition: Table C – faults converted into seconds

Acc. to Article: 239

**Counts for Longines Rankings Group D**

**Competition description: The Palm Beach Masters Faults Converted**

Jump-off (if any)	-	
Speed/Fixed time	120 to 180 sec depending on length of course	
Height of obstacles:	1.45	
Number of horses per athlete	1	
Number of Starters:	44	
Total prize money:	\$35,000	
Chart to be used:	1 (25% to winner)	<input type="checkbox"/>
	2 (33% to winner)	X

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: na

\* \* \* \* \*

**COMPETITION No:** 253

**Time:** 8:00pm

Type of Competition: Table A Against the clock with jump-off

Acc. to Article: 238.2.2

Qualifying Competition for Competition 255

**Counts for Longines Ranking Group B**

**Competition description: International Jumper Classic**

Jump-off (if any)	1
Speed/Fixed time	350 m/min
Height of obstacles:	1.55
Number of horses per athlete	1
Number of Starters:	44
Total prize money:	\$135,000
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: na

\* \* \* \* \*

**THIRD DAY : FRIDAY**

**DATE: 2 NOV 2018**

**COMPETITION No:** 254

**Time:** 4:30pm

Type of Competition: Accumulator competition against the clock without a jump-off

Acc. to Article: 269

**Counts for Longines Ranking Group D**

**Competition description: Salamander Hotels & Resorts Accumulator**

Jump-off (if any)	no
Speed/Fixed time	350 m/min
Height of obstacles:	1.45 with exception of joker
Number of horses per athlete	1
Number of Starters:	44
Total prize money:	\$35,000
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: na

\* \* \* \* \*

**FIFTH DAY : SATURDAY**

**DATE: 3 NOV 2018**

**COMPETITION No: 255**

**Time: 7:00pm**

Type of Competition: Table A Against the clock with jump-off

Acc. to Article: 238.2.2

**Counts for Longines Ranking Group A**

**Competition description: Longines FEI Jumping World Cup™ Lexington**

Jump-off (if any)	1
Speed/Fixed time	350 m/min
Height of obstacles:	1.40 - 1.60
Number of horses per athlete	1
Number of Starters:	40 (top 40 athletes from competition 253)
Total prize money:	\$250,000
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: na

All athletes taking part in the FEI World Cup™ Competition must have completed the initial round of one competition with their FEI World Cup™ horse prior to the FEI World Cup™ Competition.

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: Clarion Hotel

Address:

Telephone: 859.233.512

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

#### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from Rider Lounge and Gracie Street Garden will provide courtesy food for athletes during competition days. to \_\_\_\_\_ .

### **2. GROOMS**

#### **Accommodation.**

Requests for accommodation must be sent with entries.

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

#### **Meals.**

At the expense of: The Organiser  or Athletes

Meals provided from Hospitality at the Grooms Kitchen at the Farmhouse Café will be available on competition days from 5:00am to 8:00pm to \_\_\_\_\_ .

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

List of Draws, time, date and location: For all but the World Cup Qualifier the draw take place in the show office on 30/10/18 at 6:15pm.

The World Cup Qualifier as per Annex F 3.11 at the show office on 2/11/18 at 4:00pm.

Draw: Athletes are divided into two groups according to their standing on the Longines Rankings at the time of the Event. There is a draw for the starting position in each group. The last group to start is the group with Athletes highest placed on the Longines Rankings.

### **2. COMPETITION ARENA(S)**

Dimensions: 132' x 260' (40mx79m)  
Type of Footing: sand and GGT fibers on PVC mats

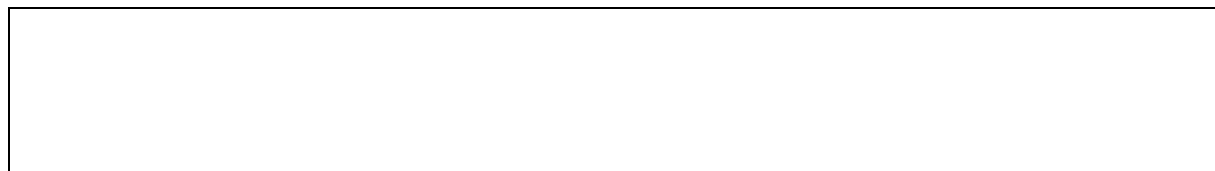
### **3. PRACTICE ARENA(S)**

Dimensions: 70' x 170' (21mx 52m)  
Type of Footing: sand and GGT fibers on PVC mats

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### **4. STABLES**

Size of boxes 3.05 m x 3.05 m (minimum 3m x 3m+20% 3m x 4m)



### **5. SAFETY CUPS**

Name of Manufacturer: Caro

### **6. TIMING DEVICE**

Name of Manufacturer: ALGE  
Model: Timer: IMY PXE/Photocells: RLS 1n/  
Wireless transmitters: TED-TX10/RX10

FEI Report number: Timer: 22020008A/Photocells: 22020010B



Wireless transmitters: 22020013C

## **7. SCORING/TIMING PROVIDER**

Name of the company: Longines Timing  
Name contact person: Mr. Mario Cron  
Contact email: mc@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

## **8. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3 to 8 depending on the competition. Athletes will be given notice prior to the competition start as to how many to ride for the prize giving.

## **9. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## **10. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

Name of your ticketing provider: National Horse Show

Web address to buy ticket: www.nhs.org

## **11. BETTING**

Betting will be authorised by the Organiser: Yes  No

## **12. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete

## **13. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

## **14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete   
If paid by Athlete approximate cost per round trip:  
Other:

**15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1  
Partner: 1  
Groom: 1  
Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

**16. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Stewart International Airport Quarantine Facilities  
Address: 1180 First Street, New Windsor, NY 12553  
  
Telephone: 845.838.8200  
Fax:  
Email: go to [www.usda.gov](http://www.usda.gov)  
Opening hours: go to [www.usda.gov](http://www.usda.gov)

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations:  
Quarantine period:  
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

1. The state of Kentucky requires that all horses entering the state provide a negative Coggins test within one year of entry as well as a Certificate of Veterinary Inspection (Health Certificate) signed by a licensed veterinarian within 30 days of entry. Horses originating within the state of Kentucky are required to have a Certificate of Veterinary Inspection within 150 days. All horses entering the grounds must be accompanied by documentation of Equine Influenza Virus and Equine Herpes Virus (Rhinopneumonitis) vaccinations within six months prior to entering the grounds and the date of vaccination must be noted on the Certificate of Veterinary Inspection or documented by means noted in USEF GR845.
  2. To facilitate the inspection process by Kentucky Department of Agriculture personnel upon arrival this paperwork must accompany the horses upon arrival and be available throughout their stay.
  3. It is recommended that all horses arrive between the hours of 7:00 AM and 7:00 PM. If it is absolutely necessary to arrive at any other time you must call the Stable Office at least 24 hours before arrival to make those arrangements.  
STABLING OFFICE 859-739-0386
  4. Please take your horse's temperature on a regular basis so as to establish a normal temperature. If that temperature is elevated prior to shipping to Kentucky,

- please consult your veterinarian as to the advisability of shipping that horse.
5. Immediately upon arrival, please take your horse's temperature and if it is elevated consult a licensed veterinarian.
  6. If your regular veterinarian is coming to the Kentucky Horse Park to treat your horse(s), he or she must register at the Stable Office and receive guidelines for the reporting of any suspicious occurrences.
  7. Please be conscious of the need to exercise good hygiene and vigilance in the day-to-day care of your animals.

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

Before a horse can enter the United States, it must have an import permit, a health certificate from the country of origin (signed by a veterinarian), and a negative CEM culture taken within 30 days of import (for mares and stallions). If allowed into the country, all horses must be placed in federal quarantine at a USDA animal import center, which usually lasts two or three days. In the United States, there are four ports of entry for horses coming into this country—Los Angeles, Calif; Newburg, N.Y.; Miami, Fla.; and Honolulu, Hawaii.

Each horse brought into this country must pass through one of these USDA facilities. During that time, the horse will be tested and observed for clinical signs of illness resulting from "exotic" diseases such as dourine, glanders, piroplasmiasis, or more common diseases such as influenza. After quarantine, the mares and stallions over 731 days of age (two years) which are new to our country must undergo CEM quarantine at a separate facility.

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No

1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

**7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

#### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

#### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

### **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER V**

#### **8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

#### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### 1.2.2. Additional Liability Information

Space for organiser to include reference to National Laws when necessary

### 1.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

## 2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## 3. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## 4. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.



- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **5. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **6. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **7. ADDITIONAL INFORMATION FROM THE OC**

Space for organiser to include any additional information

# APPROVED SCHEDULE LEXINGTON CSI4\*-W 2018



## Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W1*-5*/CSIO-W1*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
<b>CSI3*-5*/CSIO1*-5*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix /Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year As of 14 <sup>th</sup> year if height max. 1.40m	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSIAm</b>	As of 12 <sup>th</sup> year for CSIAm-B As of 14 <sup>th</sup> year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
<b>CSIYH</b>	per Art. 255.2	Min. 6 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 <sup>th</sup> year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

**8. PRIZE MONEY DISTRIBUTION**

**Standardised prize money distribution**

**Chart 1: Prize money distribution with 25% of prize money offered to the winner**

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000.-	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	25	10'000.-	25	10'000.-
2		20	8000.-	20	8000.-
3		15	6000.-	15	6000.-
4		10	4000.-	10	4000.-
5		7	2800.-	7	2800.-
6		5.5	2200.-	5.5	2200.-
7		4	1600.-	4	1600.-
8		3	1200.-	3	1200.-
9		3	1200.-	3	1200.-
10		2.5	1000.-	2.5	1000.-
11		2.5	1000.-	2.5	1000.-
12		n/a	2.5	1000.-	2.5
total	40'000	100	40'000.-	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
5 athletes: winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete.					
10 athletes: winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.					

**Chart 2: Prize money distribution with 33% of prize money offered to the winner**

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12		n/a	1	400	1
total	40'000	100	40'000	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
5 athletes: winner gets the prize for 1 <sup>st</sup> (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (6%). The prize for 6 <sup>th</sup> (4.5%) is then given to the winner, the prize for 7 <sup>th</sup> (3%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (2.5%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (2%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (1%) is then given to the 1 <sup>st</sup> placed athlete and the prize for 12 <sup>th</sup> (1%) is given to the 2 <sup>nd</sup> placed athlete.					
10 athletes: winner gets prize for 1 <sup>st</sup> (33%) and 11 <sup>th</sup> (1%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.					

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In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Prize Money: All entries must be accompanied by a W-9 form in order to receive prize money. Prize money will be credited to entry show account. All prize money in excess of balances due will be mailed to the payee as listed on the entry form within 30 days of the completion of the show. IRS 1099 Miscellaneous Income Forms will be issued to the payee as listed on the entry form. Foreign competitors: The U.S. Internal Revenue Service requires sporting events to withhold 30% of prize money won in the United States. Foreign competitors should apply for a U.S. Social Security number and will be asked to complete form 8283 or complete a W-8 Certificate of Foreign Status form.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**9. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: 133% of the original Competition prize money must be provided;
- 111 to 120 declared starters: 166% of the original Competition prize money must be provided;

If more than 120 starters are declared, the OC must split the Competition and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

or

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 240 declared starters, the OC must split the Competition into as many groups as and apply the same percentages of additional prize money as indicated above.

## **10. GLOSSARY**

### **\*Glossary FEI Jumping Rules:**

#### **Fees:**

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by all Athletes taking part in the Event. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if applicable
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event)
  - Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
  - VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:

- Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
- Use of all facilities at the Event (no infrastructure fees may be charged)
- Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
- Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10101496  
**Name\*:** Bozan  
**First Name\*:** Cindy  
**E-Mail\*:** cindy@nhs.org  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10118533  
**Name\*:** Pritchard  
**First Name\*:** Angela  
**E-Mail\*:** apequus@gmail.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10093216  
**Name\*:** Morrissey  
**First Name\*:** Colleen  
**E-Mail\*:** colleen.morrissey@verizon.net  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/jumping/results-forms>

### **All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**